



**International
Programs**
in Engineering

Course Evaluation

UM Study Abroad Programs

Please complete each section of this form, and return it to the International Programs in Engineering Office. Course Evaluations may take 4-6 weeks. A list of pre-approved courses for overseas universities is available online: www.engin.umich.edu/transferredatabase

Instructions for completing this form are available online:
www.engin.umich.edu/ipe/studyabroad/applications/credit.html

Students studying abroad through a non-UM program should not use this form, the transfer credit approval form for non-UM study abroad is available through the Office of Recruitment & Admissions online: www.engin.umich.edu/students/academics/transfercreditapproval/index.jsp

SECTION 1

Name and location of foreign institution _____	
UM Term(s) Going Abroad _____	Program Sponsor: <input type="checkbox"/> IPE <input type="checkbox"/> OIP
Last Name _____	First Name _____
UMID _____	Email _____@umich.edu
Department _____	Dept. Advisor Name _____
Date Form Submitted _____	Academic Program? EGL <input type="checkbox"/> PGE <input type="checkbox"/> Int'l Minor <input type="checkbox"/> None <input type="checkbox"/>

SECTION 2 Please provide complete information for each course you are considering.

- All course descriptions and syllabi must be submitted in English. Please submit the original document(s) in addition to the English translation.
- A complete syllabus must be submitted for each technical course to be evaluated. A complete syllabus should include the topics covered, the name of the textbook, an explanation of the way grades will be assessed, pre-requisites for the course, and contact hours.
- A course description must be submitted for each humanities or social science course to be evaluated.
- You must provide the contact hours for every course that you submit. Contact hours are the total number of hours that the class meets. For example, a class that meets for 3 hours per week in a 14-week term would have 42 contact hours.

Foreign University Course Name and Number	Contact Hours	Requirement you plan to fulfill*	Course Info Attached? (Check One)
			<input type="checkbox"/> Syllabus <input type="checkbox"/> Course Description <input type="checkbox"/> Pre-Approved on Website
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			<input type="checkbox"/> Syllabus <input type="checkbox"/> Course Description <input type="checkbox"/> Pre-Approved on Website

*For example: EECS 314, Math 417 (Advanced Math), History Sequence (300-level), Humanities, general electives, etc.

Please complete the reverse side of the form prior to submission →

Foreign University Course Name and Number	Contact Hours	Requirement you plan to fulfill*	Course Info Attached? (Check One)
			<input type="checkbox"/> Syllabus <input type="checkbox"/> Course Description <input type="checkbox"/> Pre-Approved on Website
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*For example: EECS 314, Math 417 (Advanced Math), History Sequence (300-level), Humanities, general electives, etc.

SECTION 3 Please provide complete information for each course you are considering.

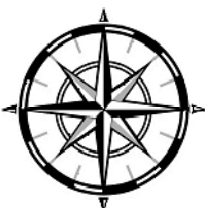
1. If I enroll in any course that has not been pre-approved, I accept the risk that it may not count for credit.
2. I must pass each course with the equivalent of C or better to receive credit upon return.
3. The letter grade for the courses that I take abroad will not transfer to my UM transcript and will not be factored into my GPA. (I understand that for some OIP programs, letter grades do appear on my UM transcript but will not be calculated into my GPA.)
4. To obtain a bachelor's degree in the College of Engineering, I must complete at least 50 credit hours of coursework offered by the University of Michigan-Ann Arbor Campus

I completely understand the conditions listed above, and have asked for clarification if necessary.

Student Signature _____ Date _____

For all your questions about Study Abroad and International Programs:

IPE-Office@umich.edu



International Programs in Engineering
 245 Chrysler Center
 2121 Bonisteel Blvd.
 Ann Arbor, MI 48109-2092
 (734) 647-7129 FAX (734) 647-7081
IPE-Office@umich.edu
www.engin.umich.edu/ipe